

Overtime & Night Differential Calculator

Employee Name (Last, First):												Pay Period Ending Date:			
Site/Project Name:															
DAY	DATE	START	END	LUNCH	DINNER TIME TAKEN WITHIN WORK PERIOD	DINNER PERIOD HOURS	REGULAR HOURS	LEAVE	NIGHT DIFFERENTIAL APPROVED IN ADVANCE OF THE ADMINISTRATIVE WORK WEEK	OVERTIME	NIGHT DIFFERENTIAL				
SUN	08/27/17														
MON	08/28/17						8.00								
TUE	08/29/17						8.00								
WED	08/30/17						8.00								
THU	08/31/17						8.00								
FRI	09/01/17						8.00								
SAT	09/02/17														
SUN	09/03/17														
MON	09/04/17						8.00								
TUE	09/05/17						8.00								
WED	09/06/17						8.00								
THU	09/07/17						8.00								
FRI	09/08/17						8.00								
SAT	09/09/17														
						TOTALS:	80.00	-		-	-				

I certify that the hours posted are accurate for the work performed. I certify that the statements I have made on this form and all attachments thereto are true, accurate, and complete. I acknowledge that any knowingly false

or misleading statement may be punishable by fine or imprisonment or both under applicable law.

Employee Signature_____

Date_____

6:00 AM

6:00 PM

Leave

- 0.25
- 0.50
- 0.75
- 1.00
- 1.25
- 1.50
- 1.75
- 2.00
- 2.25
- 2.50
- 2.75
- 3.00
- 3.25
- 3.50
- 3.75
- 4.00
- 4.25
- 4.50
- 4.75
- 5.00
- 5.25
- 5.50
- 5.75
- 6.00
- 6.25
- 6.50
- 6.75
- 7.00
- 7.25
- 7.50
- 7.75
- 8.00

Yes
No

ND

Employee Supervisor Signature_____

Date_____

R7 ROUTING:	
(1) Employee completes/signs	
(2) Timekeeper for PPL review/entry/rev	
(3) Supervisor for signature and PPL approval	
(4) Timekeeper for file retention	

Lunch Activity
0.50 Katrina Admin: AZ
1.00 Katrina Field Ops.: B5
Rita Oil & Haz. Mat : C3

Rita Field Ops.: C5

Dinner 0.25
0.50
0.75
1.00
No

Leave 0.25
0.50
0.75
1.00

1.25
1.50
1.75
2.00
2.25
2.50
2.75
3.00
3.25
3.50
3.75
4.00
4.25
4.50
4.75
5.00
5.25
5.50
5.75
6.00
6.25
6.50
6.75
7.00
7.25
7.50
7.75
8.00

